

11/12/15

Dated Chandigarh, the 27<sup>th</sup> November, 2015

TO

EN-4/198  
21/12/15

1. All the Administrative Secretaries in Haryana State.
2. All the Heads of Departments in Haryana State.
3. The Divisional Commissioner, Ambala/ Hisar/ Rohtak /Gurgaon Division.
4. The Registrar, Punjab and Haryana High Court, Chandigarh.
5. All the Deputy Commissioners in Haryana State.
6. All the Sub Divisional Officers (Civil) in Haryana State.
7. All the Managing Director of Boards/Corporations/Public Undertakings of the State.
8. All the Registrars of the Universities of the State.

D 8998  
8/12/15

Subject:- Regarding disposal of the notices received u/s 80 CPC.

Sir/Madam,

I am directed to invite your attention towards State Govt. instructions issued vide No. 62/14/2004-6GSI, dated 22.03.2004 and No. 62/26/2002-6GSI, dated 08.03.2010. Vide these instructions the guidelines for disposal of notices u/s 80 CPC received in the departments were given. Moreover in this regard the point No. 5.2 of the State Litigation Policy 2010 also provides as under :-

5.2. Quick Action on Legal Notices/Representation

5.2.1 As soon as Legal notice is served upon any department asking for a relief the same should be decided expeditiously in accordance with the relevant rules/instructions and by passing a detailed speaking order.

5.2.2 Large number of cases comes before the Hon'ble High Court wherein grievances are that legal notice/representations are not being decided or are delayed by the Government. Generally Hon'ble High Court directs Govt. to decide the representation within a specific time. If Govt. disposed of the notice at the first instance, it would reduce the burden of the Court.

2. You are requested to please follow the said instructions and State Litigation Policy, 2010 while disposing the notices received under section 80 CPC. It is further requested that wherever a Section 80 CPC Legal Notice has been properly disposed off, this fact be clearly mentioned in the Preliminary Submissions in the subsequent Civil Suit/Writ Petition, if any filed, so as to strengthen the defence/reply of the Government.

*S. Kumar*  
Under Secretary General Administration,  
for Chief Secretary to Government, Haryana

Endst. No. 62/14/2014-6GS-I

Dated Chandigarh, the 27<sup>th</sup> November, 2015

A copy is forwarded to the Director General, Information and Public Relations Department, Haryana for information and necessary action.

MAHARSHI DAYANAND UNIVERSITY, ROHTAK  
ESTABLISHMENT BRANCH (N.T.)

Endst. No. EN-4/16/M-139(V) 1091-1215 dated 25-1-16

Copy of the above is forwarded to the following for information and necessary action.

1. All HOD(s)/Branch Officer, Maharshi Dayanand University, Rohtak.
2. Director, UILMS, Gurgaon.
3. P.A. to Vice-Chancellor/ Registrar/ C.O.E. (for kind information of the Vice-Chancellor/ Registrar/Controller of Examination), M.D. University, Rohtak.
4. All Dealing Assistant (Estt. NT), M.D. University, Rohtak.

*Shashi Rastogi*  
Superintendent (Estt.)  
for Registrar

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or (Estt. NT) for circulation  
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